Meeting Called to Order

Meeting was called to order on December 19, 2013, by Aruna Gubba.

Agenda

Analyzing Survey Results

Need to break down the survey results into the 31 modules, and higher level statistics for each Operator.

Need to draft list of questions to interview Operators regarding their results. If they are not using some of the PODS tables, where are they storing this data, and why?

Received some questions from Operators where they wanted a comparison of their results vs. all results received.

Sample database views.

Christopher is loading the sample data into Oracle. The views are dependent upon having this done first.

R&D Charter

Victoria has drafted a new R&D charter, Aruna has forwarded to the team. Aruna will ask team members to review it, and be prepared to vote to approve the charter in the January meeting.

Action Items

<table>
<thead>
<tr>
<th>No.</th>
<th>Person Responsible</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Aruna</td>
<td>Take the lead on taking the statistical results we have and breaking them down into the 31 modules in PODS 6.0.</td>
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<tr>
<td>2</td>
<td>Aruna</td>
<td>Check with Christopher regarding the status of the sample data</td>
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Next Meeting

The next meeting will be January 10, 2013 at 9 am CST.